




## Application User Guide

Welcome to a step-by-step guide to help you navigate the registration and application process for The MPS Foundation.

### Getting registered

1. In the top right-hand corner of the home page click on 
2. Complete the following sections and click create account.

Register as an individual  
 Register as an organization


First name  Last name


Email

Password

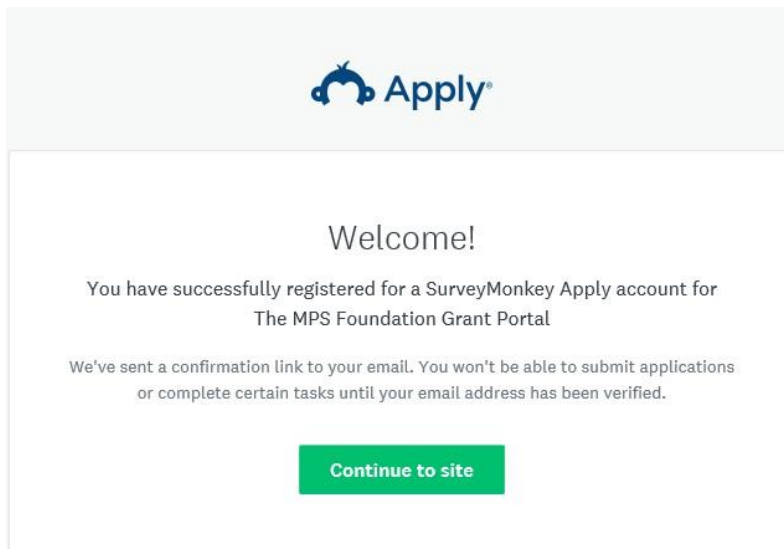
Confirm password

By registering for an account, you agree to our [terms of service](#) and [privacy policy](#).

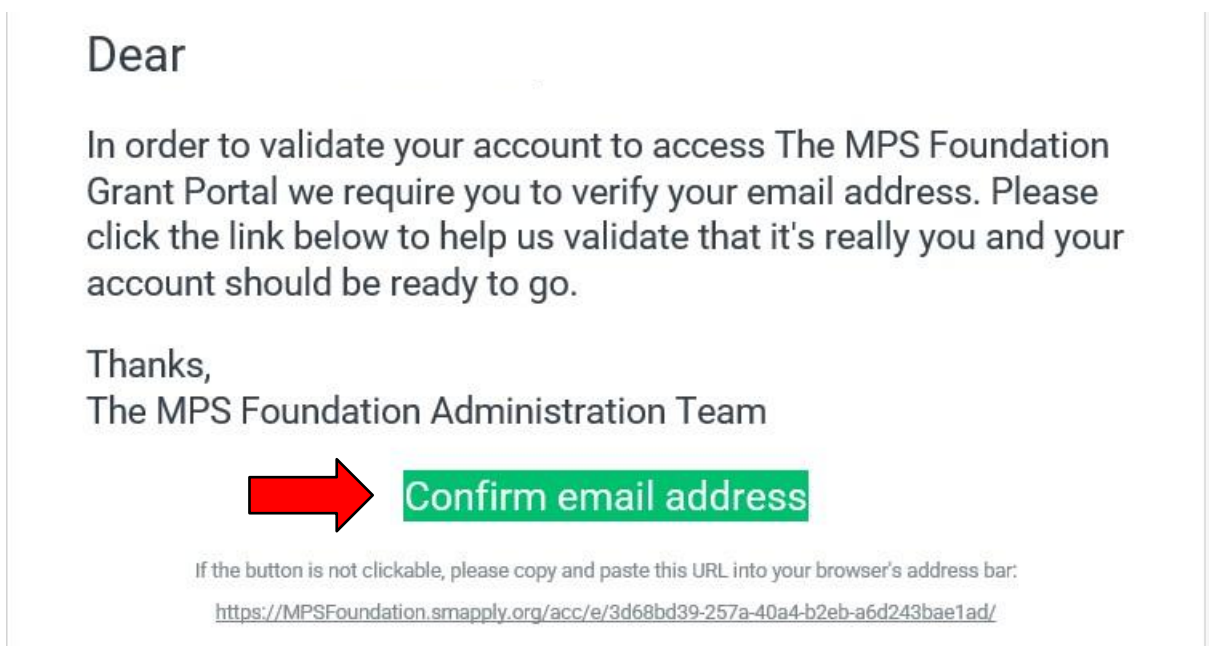
I'm not a robot   
reCAPTCHA  
Privacy · Terms



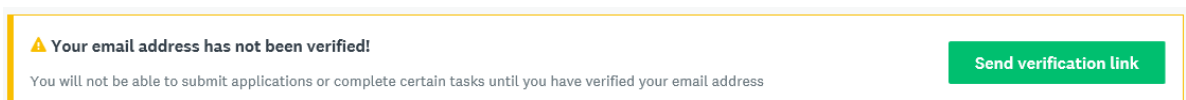
3. You will be taken to the following message once successfully completed.



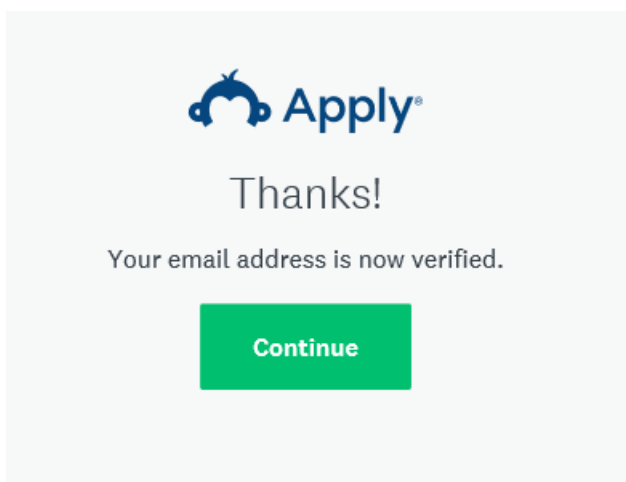
4. Before you can access the site, you will need to verify your new account via email. The following message will be sent to you once you have completed registration. Check your junk mailbox if you do not receive it.



If you do not validate your account using the email, the following message will appear on the application website. You can request to have the verification email sent again if needed.




5. Once your registration is complete you will see the following message.



An email confirming registration will also be sent to you.

## Starting your application

1. Once logged in, click on 

You will then be taken to the main application programmes page. Select the programme you wish to apply for and click 'more'.

### The MPS Foundation Research Grant Pro...

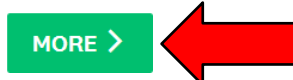
Accepting applications from 9 Feb 2022 00:00 (GMT) to 31 Dec 2022 00:00 (GMT)

The MPS Foundation 2022 Grant Programme is now open

Individual applicants can apply.

**From £5,000 to £200,000**

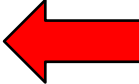
**and from 3 to 36 months**



2. Select the appropriate grant and click on Apply.

Value

**From £5,000 to £200,000 and from 3 to 36 months**

**APPLY** 

Open to  
Individual applicants can apply.

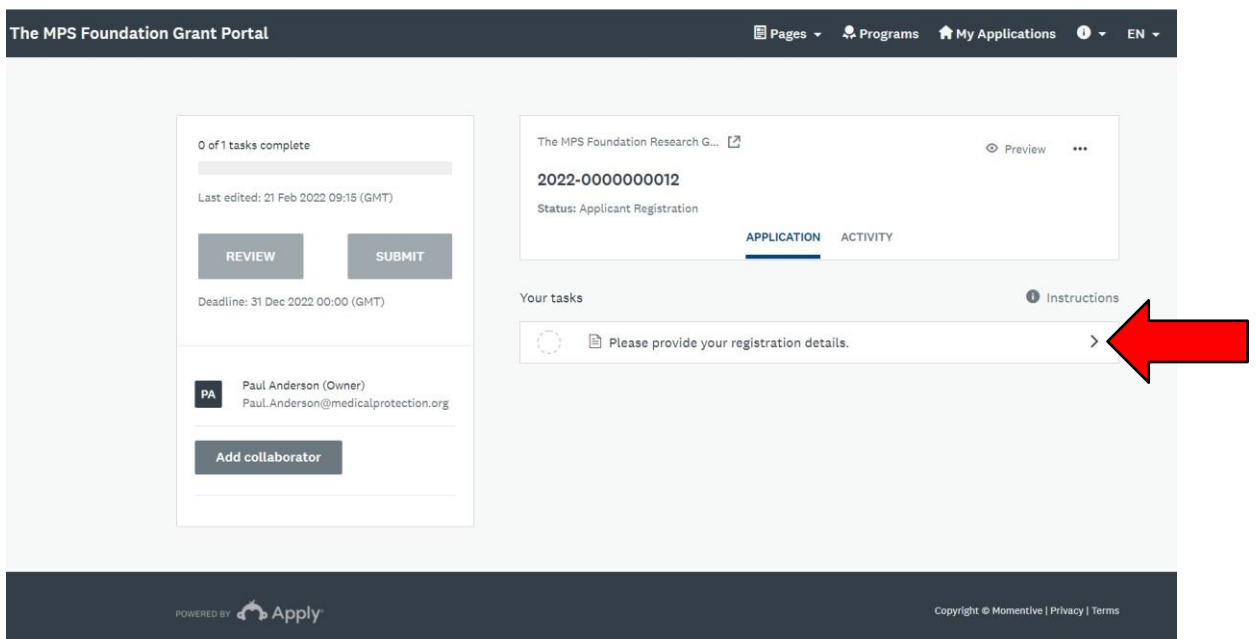
Opens  
9 Feb 2022 00:00 (GMT)

Deadline  
31 Dec 2022 00:00 (GMT)

Categories

- Small Research Projects (less than £60,000)
- Larger Research Projects (£60,000 - £200,000)

3. Click on the 'Please provide your registration details' section



The MPS Foundation Grant Portal

Pages Programs My Applications EN

0 of 1 tasks complete


Last edited: 21 Feb 2022 09:15 (GMT)

REVIEW SUBMIT

Deadline: 31 Dec 2022 00:00 (GMT)

PA Paul Anderson (Owner)  
Paul.Anderson@medicalprotection.org


Add collaborator



The MPS Foundation Research G...  Preview ...


2022-0000000012

Status: Applicant Registration

APPLICATION ACTIVITY

Your tasks  Instructions

 Please provide your registration details. 

POWERED BY  Apply

Copyright © Momentive | Privacy | Terms

4. Complete your details and click

**NEXT**

5. Agree to the MPS Foundation Terms and Conditions, and confirm your Marketing and Communication preferences Then electronically sign the form and mark as complete.

Signed

Please use your mouse to make your signature

Clear

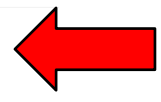
Date

21 Feb 2022

PREVIOUS

SAVE & CONTINUE EDITING

MARK AS COMPLETE



6. You will then be taken back to the application details page where you can review your submission. Once you are satisfied with your information, click on

SUBMIT

The MPS Foundation Grant Portal

Pages Programs My Applications EN

< Back to application

The MPS Foundation Research Grant ...  
2022-0000000012  
ID: 2022-0000000012 | Status: Applicant Registration

✓ Please provide your registration details.

1 of 1 tasks complete

Last edited: 21 Feb 2022 09:27 (GMT)

REVIEW SUBMIT

Deadline: 31 Dec 2022 00:00 (GMT)

✓ Please provide your registration details.  
Completed 21 Feb 2022 09:27 (GMT)

### MPS Foundation Grant Programme Registration Details

Please ensure you read [The MPS Foundation Code of Conduct](#) and sign your registration form.

MPS Foundation Grant Programme Registration Details

You can register your details and interest in The MPS Foundation Grant Programme at any time. We only accept applications at certain times of the year. If you register your interest outside of the application window, we will contact you to advise you when we will be accepting applications, the first stage of which will be an Expression of Interest.

Further information about The MPS Foundation, our application process and a guide for applicants can be found at [www.TheMPSFoundation.org](http://www.TheMPSFoundation.org)

#### Organisational Information

Please provide details of your organisation. If you are successful this information will be used to correspond with you.

Name of Organisation  
Anderson PLC

Address Information



7. You will again be asked to confirm your submission.

Submit application ×

Please confirm submission of your application.

If you wish to take a look at the application before submitting, please **Review** it.

8. You will then be taken to the below confirmation message.



**Application Submitted!**

Thank you for registering for The MPS Foundation Grant Programme.

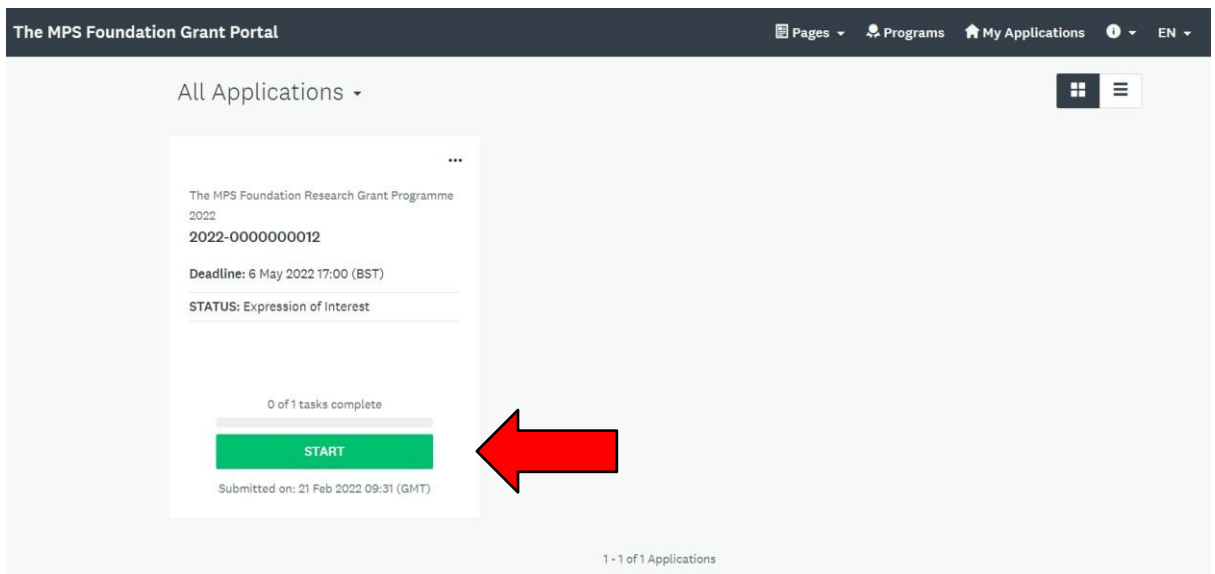
[Go to My Applications](#)

OR

[View more Programs](#)

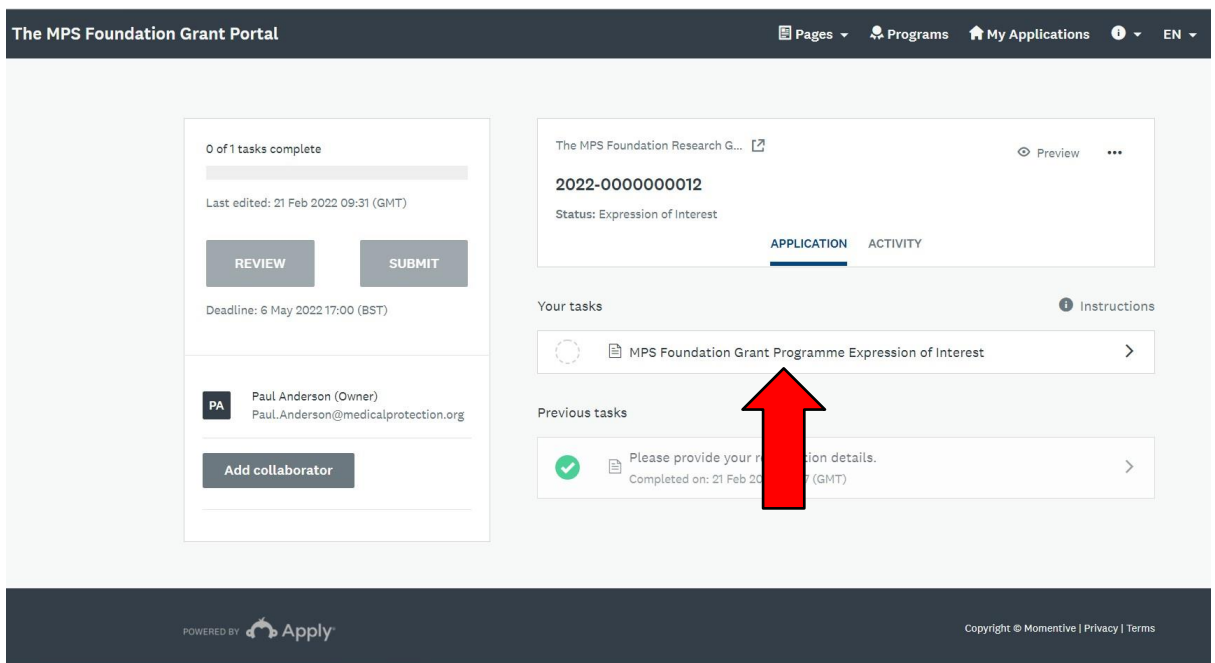
## Expression of interest submission

1. You will now be able to provide further details of your application. Click on start in the applications section to begin.



The screenshot shows the 'All Applications' section of the MPS Foundation Grant Portal. A single application card is displayed for 'The MPS Foundation Research Grant Programme 2022' with ID '2022-0000000012'. The status is 'Expression of Interest' and the deadline is '6 May 2022 17:00 (BST)'. Below the card, it indicates '0 of 1 tasks complete' and features a prominent green 'START' button. A red arrow points to this button. The submission date is '21 Feb 2022 09:31 (GMT)'. The page footer shows '1 - 1 of 1 Applications'.

2. In the 'Your task' sections, click on MPS Foundation Grant Programme Expression of Interest.



The screenshot shows the 'Your task' section of the MPS Foundation Grant Portal. On the left, there is a summary card with 'REVIEW' and 'SUBMIT' buttons. The main area displays the application details for '2022-0000000012' with tabs for 'APPLICATION' and 'ACTIVITY'. Under the 'Your tasks' section, there is a task titled 'MPS Foundation Grant Programme Expression of Interest' with a red arrow pointing to it. Below this, a 'Previous tasks' section shows a completed task: 'Please provide your registration details.' with a completion date of '21 Feb 2022 09:31 (GMT)'. The footer includes 'POWERED BY Apply' and 'Copyright © Momenive | Privacy | Terms'.

3. Complete your details and click **NEXT**

4. Once all the sections are completed, electronically sign the form and mark as complete.

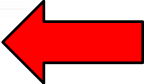
Signed  
Please use your mouse to make your signature

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Clear

Date  
21 Feb 2022

PREVIOUS SAVE & CONTINUE EDITING **MARK AS COMPLETE**

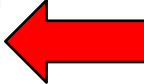


5. You will then be asked to mark the task as complete.

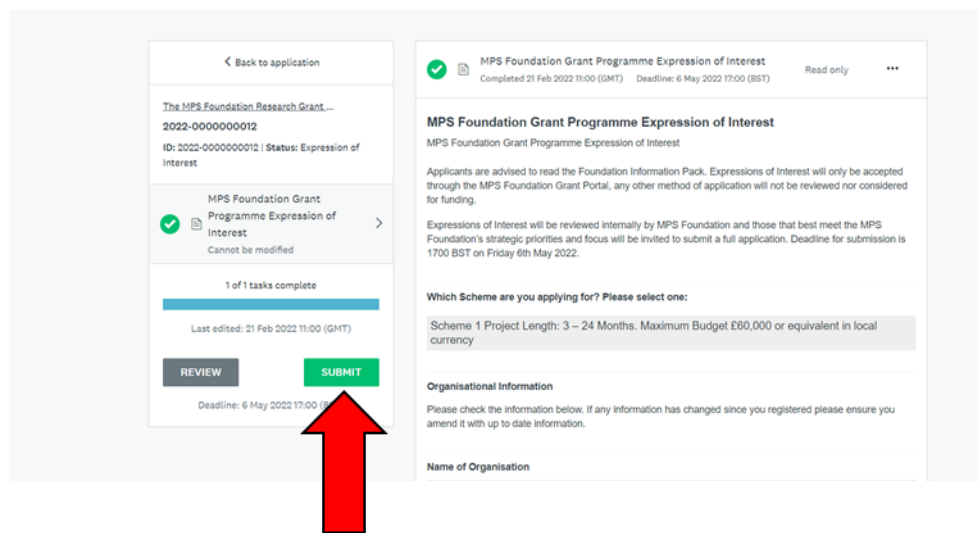
Task confirmation

The task MPS Foundation Grant Programme Expression of Interest will be locked once you complete it.

CANCEL **COMPLETE TASK**



6. You will then be taken back to your application details page where you can review your submission. Once you are satisfied with your information, click on **SUBMIT**



The screenshot shows the application details page. On the left sidebar, there is a 'SUBMIT' button highlighted with a red arrow. The main content area shows the application title 'MPS Foundation Grant Programme Expression of Interest', a progress bar indicating '1 of 1 tasks complete', and a 'SUBMIT' button at the bottom. The right panel contains application details, including the deadline '6 May 2022 17:00 (BST)' and a 'SUBMIT' button at the bottom.



7. You will then be asked again to confirm your submission

×

## Submit application

Please confirm submission of your application.

If you wish to take a look at the application before submitting,  
please **Review** it.

CANCELREVIEWSUBMIT

Thank you for submitting your applications.